

ABBREVIATED CURRICULUM VITAE

ALTA KEULER



Alta Keuler started her career as a typist at Sanlam in 1974. She qualified herself as a financial clerk through Sanlam's in-house training and started her career in finance in 1975. After moving to Ceres in 1978, Alta started working at Dutoit Fruit as receptionist, wage clerk and doing market reports. She was later transferred to the Dutoit Group head office where she was responsible for the farms' wages until 1995. In 1996 she accepted a post as bookkeeper at an attorney's firm. She started working as bookkeeper and administrative assistant at ICE Boland in 2000 and is now the bookkeeper for Deca, its successor.

QUALIFICATIONS



- Matric, 1973
- Financial clerk, 1975
- Bookkeeper, 1996

EMPLOYMENT HISTORY



- 1974 - 1975: Typist at Sanlam
- 1975 - 1978: Finance clerk at Sanlam
- 1978 - 1995: Finance clerk at Dutoit Group
- 1996 - 2000: Bookkeeper at Attorney's
- 2000 - 2014: Bookkeeper and administrative assistant at ICE Boland
- 2014: Bookkeeper and administrative assistant at Deca